



NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL, SRINIVASNAGAR, MANGALORE-575025

Date: 02/05/2025

Pre-bid Clarification and Corrigendum Summary

Name of the Service: Providing Mess Service in NITK Surathkal Hostels

Tender Notification No:16/NITKSH/ Contract Mess/2025 Date: 22-04-2025

The pre-bid meeting was held on 30-04-2025, 2:00PM at Committee room, Hostel office, Sahyadri Block, NITK Surathkal. The Following are the responses to the queries received.

Sl.No	Bidder Query	Response
1	Page No. 5, Sl. No.10 Technical Evaluation Criteria, B. Catering Experience, Criterion 3 No. of people served per day Query 1: Is this in aggregate in a day in all messes or in a single mess?	The total number of students the contractor must have to serve at a single mess facility on a day-to-day basis". Please refer Corrigendum Sl. No.2 and Sl.No.3
2	Page No.9, Checklist of documents Sl. No.7, Documents to be submitted A copy of the service qualification certificate from the organization / institute Query 2: We request you to clarify what is service qualification certificate, whether we can submit experience certificate from previous organization?	Yes, it is experience certificate from organization. See Corrigendum Sl. No.6
3	Page No.12, Bid Rejection Criteria Sl. No. 33 Selected bidder shall not be allowed to manage any other food outlet in NITK campus other than the mess group allotted to them Query 3: We request you to clarify this criterion, as this criteria is applicable after allotment of a mess group?	If the bidder becomes eligible for mess group allotment, after the bid evaluation process, they will be asked to quit the other food outlet if any in the campus. A mess group will be allotted only on agreeing to this condition. An undertaking form to this effect will be taken before allotment. Maximum of 3 months' time may be granted to quit the other food outlet from date of issue of work order.
4.	Query 4: Estimated Tender Value Rs 2.50 Cr is it annual for each hostel Please clarify the same.	Yes, it is estimated at ₹2.5 crore per annum per each mess group.
5	5. Page No. 37, Affidavit for Not Blacklisted/Debarred - On a stamp paper of ₹500. Query 5: With reference to the above query, as	It is clarified that ₹100 single stamp paper is applicable for Affidavit. See Corrigendum Sl.No 7

	per the tender clause, we have to submit an affidavit for 'Not Blacklisted/Debarred' on ₹500 valued stamp paper. But as per the banking criteria, we get ₹100 valued stamp paper for an affidavit. Please clarify whether we have to submit a ₹100 valued single stamp paper or else ₹100 valued five stamp paper for affidavit. Kindly clarify the above criteria.	
6.	<p>Page No. 5, Sl. No.10 Technical Evaluation Criteria, A. Company Strength, Criterion 4 Type of Company</p> <p>Query 6: Different marks have been mentioned based on the legal identification. It makes a particular legal entity more favourable even though they might be an incompetent whereas just being a proprietor/partnership firm it pulls back even though they are best performers since many decades in catering services. Hence, we request you to review this criteria.</p>	<p>Evaluation criteria have been framed after careful consideration of various operational, financial, and risk factors. The intent behind this distinction is not to undermine the capabilities or past performances of any entity but to ensure long-term service stability, accountability, and scalability, which are critical in catering services of our scale and nature.</p> <p>It is carefully ensured that excellence and past achievements are appropriately recognized through other evaluation parameters, so that the best service providers — regardless of legal form — remain competitive.</p>
7	Query 7: We would like to bring to your notice that we have been issued the solvency certificate date 03rd Feb 2025 amount to Rs 150 Lakhs, we request your good management to accept the same. Attaching the copy of the Solvency certificate for your reference.	The solvency certificate must be valid for one year from the date of submission. Your certificate will be considered, subject to the assurance of timely renewal to maintain its validity throughout the evaluation period.
8	Query 8: From a hygiene standpoint, the kitchen is not up to standard. The exhaust system and tiling require major repairs, which should be addressed before awarding the contract.	Necessary renovations, including repairs to the exhaust system and tiling, will be carried out during the vacation period.
9	Query 9: If students go on leave during a long vacation, can the mess be closed? Since we won't even reach the break-even point, keeping the mess open would only lead to losses.	Yes, contractors are permitted to close the mess during long vacations. However, a formal request must be submitted to Hostel office well in advance.

10	Query 10: If the mess is closed during vacation, can we temporarily discontinue our staff for the short term.	The management of staff is the sole responsibility of the mess contractor. It is left to the discretion of the contractor. Prior request must be submitted to the hostel office to close the mess during vacation.
11	Query 11: Will multiple messes in the same organization carry 1 mark each?	No. Multiple messes in same organization will be considered as single mess.
12	Query 12: Relevant awards from Govt. agencies: Does Govt. agencies include CFIs?	Awards from Govt agencies/CFIs/State Govt. institutions will be considered.
13	Query 13: Is the experience at NITK considered? Technical evaluation criteria C. Quality & Service, 5. Performance certificate from client organization (other than NITK)	Yes, Experience of providing food at NITK Hostels mess is considered. The Performance certificate (Revised) as in Format-2 of Annexure-D should be uploaded. See Corrigendum Sl.No.4
14	Query 14: Will there be any change in technical evaluation A. Company Strength, criteria 5. Director / CEO qualifications:	Yes, Company strength, criteria 5 is changed as Director/CEO/Manager qualification. See Corrigendum Sl.No.5

Corrigendum No. 2

Sl.No .	Type of Corrigendum	Details			
1	EMD Clarification	The EMD should be in the form of RTGS/ Demand Draft from any scheduled bank drawn in favor of the NITK Surathkal Hostels Trust, payable at Surathkal, Mangaluru. Kindly refer to EMD clause in tender document.			
2	Eligibility criteria clarification	<div>In Page 5: Eligibility criteria, Serial No.10 is corrected as below<table><tr><td>10</td><td>Number of Students Served Per Mess</td><td>Minimum 400 people per mess per meal on a given day.</td></tr></table></div>	10	Number of Students Served Per Mess	Minimum 400 people per mess per meal on a given day.
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3	Technical Evaluation criteria	<div>In Page 5: Technical evaluation criteria B. Catering Experience Serial No.3 is corrected as below<table><tr><td>3. No. of people served per day per meal</td><td>5</td><td></td></tr></table></div>	3. No. of people served per day per meal	5	
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4	Technical Evaluation criteria	<div>In Page 5: Technical evaluation criteria C. Quality & Service Serial No.5 is corrected as below.<table><tr><td>5. Performance certificate from client organization for providing hostel mess services.</td><td>5</td><td></td></tr></table></div>	5. Performance certificate from client organization for providing hostel mess services.	5	
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5	Technical Evaluation criteria	In Page 5: Technical evaluation criteria A.Company strength, Serial No.5 is changed is Follows <table><tr><td>5. Director/ CEO/Manager qualifications</td><td>5</td><td></td></tr></table>	5. Director/ CEO/Manager qualifications	5	
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6	Checklist of Documents	In Page 9, CHECKLIST OF DOCUMENTS Sl.no. 7 is corrected as follows: <table><tr><td>7.</td><td>.</td><td>Experience certificate from the client organization to be uploaded (format-2 in Annexure-D)</td></tr></table>	7.	.	Experience certificate from the client organization to be uploaded (format-2 in Annexure-D)
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7	Annexure-H Format-3	In Annexure-H , 3. FORMAT OF AFFIDAVIT <NOT BLACLISTED/ DEBARRED> is corrected as below <table><tr><td><p align="center"><u>Annexure-H</u></p><p align="center">3. FORMAT OF AFFIDAVIT <NOT BLACLISTED/ DEBARRED></p><p align="center">(On a stamp paper of ₹100 duly sworn before the Public Notary)</p></td></tr></table>	<p align="center"><u>Annexure-H</u></p> <p align="center">3. FORMAT OF AFFIDAVIT <NOT BLACLISTED/ DEBARRED></p> <p align="center">(On a stamp paper of ₹100 duly sworn before the Public Notary)</p>		
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8	Annexure-K Format-3	In Annexuxe-K, 3 Format of work order: ..contents are corrected as below <table><tr><td><p align="center">Annexure-K</p><p align="center">3. FORMAT OF WORK ORDER</p><p align="center">..... performance and subject to the terms and conditions of the agreement dated -----, the contract is for one year.</p></td></tr></table>	<p align="center">Annexure-K</p> <p align="center">3. FORMAT OF WORK ORDER</p> <p align="center">..... performance and subject to the terms and conditions of the agreement dated -----, the contract is for one year.</p>		
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9	Key points No.12 and 13	Key points Serial no.12 and Serial No.13 are updated/added as follows: 12. The bidders are advised to note that not furnishing complete information that are called for, or not giving it in clear terms, or making any changes in the prescribed formats or deliberately suppressing the information, shall result in the rejection of the bid /Work order even after awarding the contract of a particular mess group. 13. The Bidder(s)/Contractor(s) are PROHIBITED FROM ENTERING into any undisclosed agreement or understanding, whether formal or informal with other bidder(s). This includes, arrangements related to specifications, certifications, subcontracting, coordinated submission or withdrawal of bids or any other actions to restrict competitiveness or to promote cartelization in the bidding process.			

Sd/-
Prof-in-charge-Hostels
NITK Surathkal