



No. 1199/Security/Tender-05/2023-24/HD

Date: 22-05-2023

**NOTICE INVITING e-TENDERS [e-Procurement]**

**NAME OF THE SERVICE: Providing Round-the-clock Security Services at NITK, Surathkal.**

Estimated Amount put to tender : ₹ 6,15,79,880/ per year (Excluding GST)  
(₹ . 1,68,712/ per day excluding GST)

1. National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal; hereinafter referred as the "Institute") is an autonomous Technical Education Institute of the Ministry of Education, Government of India imparting technical and science education. National Institute of Technology Karnataka, Surathkal is an "Institutes of National Importance" notified by the Govt. of India under the NITSER Act – 2007 (Act No. 29 of 2007). The Institute is fully funded by the Government of India; and is governed by NITSER Act. NITK, Surathkal is located about 22 KM north of Mangaluru within Mangaluru City Corporation limits.
2. The Institute intends to engage a service provider on a contract basis for providing "Round-the-clock Security Services at the campus of NITK Surathkal. The contract shall be effective from the date as specified later in the letter of intent or work order. Subject to the fulfilment of terms & conditions of the contract, **the contract period shall be for TWO YEARS subject to satisfactory performance by evaluation of the services by the Institute once in every yearly basis.** The contract is also extendable for two more years (on annual basis) subject to satisfactory performance of the contractor and on mutual consent. **The estimated number of security personnel required is 174 + 6 supervisors per day (considering three shifts).**
3. In this connection, e-tenders are invited from round-the-clock Security Services providers having enough experience and capability as specified in the tender document. The e-tenders invited are on e-Procurement mode. **The intending bidders shall submit their bids through the e-Procurement module of the Central Public Procurement Portal- URL: <https://eprocure.gov.in/eprocure/app>.** Any tender, if submitted off-line (Manually) shall not be entertained.
4. **Detailed procedure for submission of e-tenders is available on the website <https://eprocure.gov.in/eprocure/app>**
5. The calendar of events of e-Tender are as follows:

(i)	<b>Start date for downloading Tender Doc.</b>	<b>25-05-2023 (09:00 hours)</b>
(ii)	<b>Date for seeking pre-bid clarifications</b>	<b>26-05-2023 (09:00hrs) to 29-05-2023 (17:00hrs)</b>
(iii)	<b>Date of uploading pre-bid clarifications</b>	<b>30-05-2023 (between 11:00 to 13.00 hrs)</b>
(iv)	<b>Start date for e-Bd submission</b>	<b>31-05-2023 (10:00 hours)</b>
(v)	<b>End date for e-Bid submission</b>	<b>08-06-2023 (15:00 hours)</b>
(vi)	<b>e-Bid Opening date (Technical Bid)</b>	<b>09-06-2023 (15:30 hours)</b>
(vii)	<b>CPPP URL</b>	<b><a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></b>

6. **Pre-bid clarifications (There is no in-person meeting):** In case, intending bidder has any doubt about the scope of work, terms and conditions of contract, clauses of contract or meaning of any contents of the tender document, he shall seek clarification by sending his query through email as follows:

**Email address for sending query: aradministration@nitk.edu.in (with cc to bwsection@nitk.edu.in)**

Query seeking clarification should be e-mailed before the scheduled end date and time mentioned above. **No query shall be entertained if received after the said end date and time.** The Institute shall upload its clarifications to the e-procurement portal as per the schedule mentioned above under "Corrigendum". This corrigendum shall form part of the tender document.

7. **Bid Security:** The intending bidder (except NSIC/MSE/Startups) must submit a '**Bid Security Declaration**' declaring disqualification of his bid in case the bid is withdrawn or modified by him during the bid validity period. The format of 'Bid Security Declaration' is available in the Tender Document. 'Bid Security Declaration' duly signed be uploaded while submitting the e-bid. **Tenders received without the 'Bid Security Declaration' will be rejected.**

In the case of NSIC/MSE/Startup bidders seeking exemption from Bid Security, they shall upload NSIC/MSE/Startup certificate (obtained for relevant NIC & Activity). In case the uploaded MSE/NSIC/Startup certificate is not related to NIC & Activity for the category of tenders invited OR is not in conformity with the MSE Orders, such certificate shall not be considered for Bid Security exemption; and such tenders will be rejected as non-responsive.

8. **SECURITY DEPOSIT (SD):** The **successful bidder** should deposit an interest-free security deposit of **₹ 55.00 lakhs** (Rupees Fifty five lakh only) – being one month's estimated value - before entering into the contract through RTGS/NEFT/ Bank guarantee bond [in the specified format valid for a minimum of 42 months]/ Demand Draft of any scheduled bank drawn in favour of the **Director, NITK, Surathkal.**

9. **Procedure for submission of e-tenders:**

- 9.1 **Technical bid:** The bidder shall upload all documents that are insisted in the Tender Document for evaluation of the technical bid. The bidders are advised that not furnishing complete information that are called for or not giving it in clear terms or making any changes in the prescribed formats or deliberately suppressing the information shall result in rejection of their bid. The bidders are advised **not to upload any documents that are not insisted/ irrelevant documents** such as copy of agreement, work order etc. The bidders may follow the check-list on "Documents to be uploaded" given in the Tender Document.

The bidder need not sign and upload the Tender Document, but will have to submit an '**Tender Conditions Acceptance**' letter in the format that available the Tender Document.

- 9.2 **Price bid:** The bidder shall quote his **price bid on PER DAY Basis** which shall include his profit and all general overheads, **excluding only GST, Bonus and Leave wage.**

The quoted bid shall comply to all other the requirements and obligations of the bidder under Contract labour (Regulation and Abolition) Act 1970 and latest amendments; Contract Labour (Regulation and Abolition) Rules 1971 and latest amendments; The Code on Wages (Act No. 29 of 2019) and the Rules notified under the Code on Wages; The Code on Social Security (Act No. 36 of 2020) and Rules notified under Code on Social Security [*erstwhile Payment of Gratuity Act- 1972 and amendments; Employees' Provident Fund and Miscellaneous Provisions Act – 1952; Amendment Act -1988 and other amendments; Employees State Insurance Act – 1948 and*

*Amendment Act – 1989 & 2010 and other amendments; The Employees Compensation Act, 1923 and its amendments*]; Obligations under the Shops and Commercial Establishments Act as amended up to date – as applicable; all other acts and rules related to Labour employment - **failing which the price bid is liable for rejection.**

**The Gratuity payment, as applicable under ‘The Code on Social Security’, shall be included in the Price Bid offer itself under the component “Contractor’s Profit and Overheads. The Institute will not pay any extra on account of the liability of the contractor on payment of gratuity to his employees.**

**Reimbursement of EPF contribution and ESI contribution of Employer (by NITK Surathkal) is payable on the maximum wage limit / ceiling as stipulated by the EPF and ESI Authorities, from time to time.**

Price bid should be quoted by downloading the BoQ and then uploaded.

10. **MINIMUM ELIGIBILITY CRITERIA FOR QUALIFYING IN TECHNICAL BID:**

The intending bidder must satisfy all the following requirements for qualifying in the technical bid:

- 10.1 The bidder must possess valid licence of “Licence to engage in the Business of Private Security Agency” issued by the State Government under “The Karnataka Private Security Agencies Rules, 2008” [notified under Private Security Agencies (Regulation) Act, 2005 (Central Act 29 of 2005)] – self attested copy should be submitted.

**Enlistment under NSIC/ MSME/ Startup shall not be treated as the bidder’s registration.**

- 10.2 The bidder must possess valid (i) GST registration and (ii) PAN registration – **A copy should be uploaded.**
- 10.3 The bidder must be registered under Employees Provident Fund (EPF) Act – **A copy should be uploaded.**
- 10.4 The bidder must be registered under Employees State Insurance (ESI) Act – **A copy should be uploaded.**
- 10.5 The bidder must have the previous experience of having **successfully completed** similar work/ service as follows.
- (i) A minimum of **one single similar service** with security personnel **not less than 150 numbers per day** (in three shifts);
  - OR**
  - (ii) A minimum of **two single similar services** – **each service** with security personnel **not less than 100 numbers per day** (in three shifts)
  - OR**
  - (iii) A minimum of **three single similar services** – **each service** with security personnel **not less than 75 numbers per day** (in three shifts).

Copy of work/ service experience certificate issued by the employer - supported **by a copy of the Labour license** obtained for the said service/ services from the concerned Labour Officer (State or Central – as the case may be) should be submitted by uploading in CPPP as proof of experience. Security personnel contracts awarded under one agreement shall be treated as one single work even though the contract period was for more than one year. **If experience certificates are from private sector/organization/ firm, the same should be accompanied by a TDS certificate.** Please note

that Work Orders/ agreement copies shall not be considered as experience certificate. Any certificate not supported by Labour Licence shall not be treated as valid document.

**MSEs/Startups are exempted from the requirement of previous experience as per MSE orders.**

- 10.6 The bidder should not have abandoned or suspended any awarded work/ service contract of any organization as on the date of Notice Inviting Tender (i.e .....). The bidder should not have been blacklisted / debarred for competing by any organization as on the date of Notice Inviting tender (i.e.....). Relevant proof in the form of affidavit (format as in the Tender Document) duly sworn in this regard should be uploaded.
- 10.7 The bidder must have **not less than 150 employees/workers (80% of required Employees)** in his Register of Pay Roll in each month from April 2022 to March 2023. The details should be submitted by uploading it in CPPP as per the format provided in the tender document.
11. The Price bid of those bidders who qualify in the Technical bid shall only be opened. The Institute shall evaluate the Technical bid strictly on the basis of eligibility criteria stipulated in the Tender document. If found necessary, the Institute shall verify the veracity of such documents from any sources as deemed fit and/or seek clarifications from the bidder. The decision of the Institute in this regard is final and binding on the bidder. No representations from the bidder in respect of decision of the Institute on evaluation of the technical bid shall be entertained.
12. **If a bidder qualifies in the technical bid and if his price bid is found to be violating any of the provisions/ obligations of the bidders mentioned in Para 9.2 above, then such price bid will be treated as “Non-responsive” and rejected.**
13. The bidder should inspect the campus before quoting his rate and get all related information from the Institute.
14. Any further details if required may be obtained from the office during office hours.
15. The bidders enlisted under MSE/NSIC/ Startups [Startups as recognized by the Department of Industrial Policy and Promotion (DIPP)] are requested to note that the present notice inviting tender is **not for the “Supply of Goods”**. If any bidder enlisted under NSIC/MSE (under relevant NIC & Activity)/ Startups are interested in participating in the tender, they may participate subject to fulfilment of the conditions of this notice inviting tender. **However, they are exempted from paying Bid Security and from the requirement of previous experience.**
16. The Institute reserves the right of rescheduling the calendar of events, making modifications to the tender document before its submission by the bidder, cancelling the tender, or accepting any tender other than the lowest or rejecting all the tenders.

Sd/  
**Registrar**  
**NITK, Surathkal**

