

**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL
HOSTELS TRUST**

POST SRINIVASNAGAR, MANGALURU – 575 025 (D K)

Phone : (0824) 2474 800, (0824) 2474 823, (0824) 2473 848.
Mobile : 6364244536, e- mail: chiefwarden@nitk.edu.in



NOTICE INVITING QUOTATION (NIQ)

Notification. No:11/NITKSH/Laundry /2022-23/Supdt.

dated: 14-09-2022

Name of the Service	Providing Laundry services at NITK, Surathkal Hostels.
Estimated amount	₹ 4,00,000/- (Approx.)
Bid security (EMD amount)	₹ 8,000/-
Contract Period	For One year from the date mentioned in the work order
Place of availability of Quotation	Document can be downloaded from the Institute website http://www.nitk.ac.in
Date of downloading Quotation	16.09.2022 (3: 00 pm)
Date of receipt of filled Quotation	On or before 06.10.2022 (3 :00 pm)
Place of receiving Quotation	Hostel office of NITK (7th Boys Hostel Block, Sahyadri), Surathkal, by Registered Post
Address for Submission of Quotation	Professor in-charge, Hostel Affairs, NITKS Hostels, Post: Srinivasnagar, Surathkal, Pin -575025
Date of opening technical bid	10.10.2022 (3:30 pm) if possible



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The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an Institute of National Importance Under Ministry of Education Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Quotations as per the Price Schedule given in this NIQ are invited for providing laundry services subject to the terms and conditions, from the laundry service providers or its authorised dealers so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to the "Professor in-charge, Hostel Affairs, NITKS Hostels, Post: Srinivasnagar, Surathkal, Pin - 575025,". The envelope shall be superscribed with the Quotation Notification Number and the Name of the Service for which quotation is submitted.

Name of the Service	Providing Laundry services at NITK, Surathkal Hostels.
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[Signature of Professor In charge Hostel Affairs with Seal]

Note: NITKS Hostels shall not be responsible for any postal delay about non-receipt /non-delivery of the bids or due to wrong addressee.

SECTION-1

Terms and Conditions

1. The bidders should attach Trade License issued from Competent Authority.
2. The bidder must possess PAN registration with Income Tax department. Copy of PAN registration should be submitted.
3. The EMD ₹. 8,000 (Rupees Eight Thousand only) should be in the form Demand Draft from any scheduled bank drawn in favor of the **NITK, Surathkal Hostels Trust**, payable at Surathkal. EMD in any other form is not acceptable. The quotations received without the EMD will be rejected. EMD shall bear no interest.
4. Intending bidder shall submit his offer in two separate sealed envelopes.
 - (i) Envelope No.1 – **Technical bid**: The bidder should give all the details in the NIQ. The technical bid document (Terms and Conditions portion) should be signed and kept in this cover. This envelope should be super-scribed as "**Envelope No. 1 - Technical Bid**". Full name and address of the bidder should also be mentioned on the envelope and should be addressed to "**The Professor in-charge, Hostel Affairs, NITKS Hostels**". The EMD should also be stapled to this envelope. Self-attested copies of all related documents should also be kept in this envelope.
 - (ii) Envelope No. 2 – Price bid:

Envelope No. 2 should be super-scribed as "PRICE BID" mentioning the name of the service/work, name and address of the bidder and should contain only price bid without specifying any conditions. The financial quote should satisfy all the requirements in the format specified should be submitted.

Envelope No.1 and 2 shall be put together in another envelope duly sealed and super-scribed as document for "**Providing Laundry Services in Hostel Block, NITK Surathkal Hostels**", indicating the name and address of the bidder and should be addressed to **The Professor in-charge, Hostel Affairs, NITKS Hostels, Surathkal**. The tender should be submitted by registered post/speed post. Any other form of submission will not be accepted.

5. The successful bidder will have to deposit ₹ 1,00,000/- (Rupees One Lakh) a security deposit.
6. If any other bidder who qualifies in technical bid is willing to provide service at the L1 approved rates, they need to deposit the security deposit of ₹ 1,00,000/-.
7. In case of multiple service providers, the hostel office will allot a particular block(s) to each Laundry service provider.
8. The allotment of hostel blocks to different service providers will be at the discretion of the Hostel Office.
9. The bid will be rejected if the price bid is disclosed along with technical documents.
10. All incomplete submissions will be rejected.
11. Any violation of the terms of the service will lead to immediate termination of the contract.
12. The collection of clothes from Girls Hostel Block will be done by Lady Staff.
13. The Hostel office has the right to modify the terms and conditions if required.

SECTION 2

PRICE BID

[To be used by the bidder for submission of the quotation]

(Wash + Ironing)]

SI No.	PARTICULARS	Rate per item (₹)
1	Jeans Pant	
2	Half Pant	
3	Pant	
4	T-Shirt	
5	Shirt	
6	Lungi/Dhoti	
7	Bed Sheet (Single)	
8	Pillow Cover	
9	Socks/Napkins	
10	Banian	
11	Chudidar Set/ Top and pant	
12	Shorts	
13	Bath Towel	
14	Bath Towel(Thick)	
15	Blanket (Thick)	
16	Blanket (Thin)	
17	Kurtha Heavy Design	
18		
19		
20		

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place:

Date:

Seal of the Bidder's Firm