



NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

(An Autonomous Institute of the Ministry of Education, Govt. of India)

POST SRINIVASNAGAR, MANGALURU – 575 025

Phone: (0824) 2474 000. Fax: (0824) 2474 033/ 2474 039

E- mail: registrar@nitk.ac.in

Website: <http://www.nitk.ac.in>



No. 99/Tender -05/2021-22/HD

Date: 06-09-2021

NOTICE INVITING e-TENDERS [On e-Procurement mode in CPPP portal]

Name of work: Providing comprehensive maintenance of Passenger and Goods Lifts/Elevators (34 numbers) installed at various buildings at NITK, Surathkal.

Estimated amount put to tender	: ₹ 17,45,000 per year excluding GST
Earnest Money deposit (EMD)/ Bid Security	: In the form of Bid Security Declaration.
Cost of Tender document	: Nil

1. National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal; hereinafter referred as the "Institute") is an autonomous Technical Education Institute of the Ministry of Education, Government of India imparting technical and science education. National Institute of Technology Karnataka, Surathkal is an "Institutes of National Importance" notified by the Govt. of India under the NITSER Act – 2007 (Act No. 29 of 2007). The Institute is fully funded by the Government of India; and is governed by NITSER Act. NITK, Surathkal is located about 22 KM north of Mangaluru within Mangaluru City Corporation limits.
2. The Institute has installed about 34 numbers of Passenger lifts (elevators) and Goods lifts (elevators) of different capacities at various buildings in the Institute campus. The details of these lifts have been provided in the Tender Document. The Institute intends to engage a contractor meeting the eligibility criteria as specified in the tender document, for providing the services of **comprehensive maintenance** of these lifts on contract basis.
3. In this connection, e-tenders are invited from the intending bidders meeting the eligibility criteria as specified in Para – 10 below.

The contract period shall be for THREE YEARS subject to the fulfillment of terms & conditions of the contract; and subject to satisfactory performance of the contractor. The contract is also extendable for further one more year subject to satisfactory performance of the contractor and at mutual consent. The contract shall be effective from the date of handing over the systems for comprehensive maintenance/ as specified in the letter of intent/ work order.

4. The e-tenders invited are on techno-commercial basis on e-Procurement mode. **The intending bidders shall submit their bids through the e-Procurement module of the Central Public Procurement Portal- URL: <https://eprocure.gov.in/eprocure/app>.** Any tender, if submitted off-line (Manually) shall not be entertained.
5. Detailed procedure for submission of e-tenders is available in the website <https://eprocure.gov.in/eprocure/app>

6. The calendar of events of e-Tender are as follows:

(i)	Start date for downloading Tender Doc.	09-09-2021 (09:00 hours)
(ii)	Date for seeking pre-bid clarifications	10-09-2021 (09:00hrs) to 18-09-2021 (17:00hrs)
(iii)	Date of uploading pre-bid clarifications	20-09-2021 (between 10:00hrs & 12:00hrs)
(iv)	Start date for e-Bd submission	21-09-2021 (10:00 hours)
(v)	End date for e-Bid submission	30-09-2021 (15:00 hours)
(vi)	e-Bid Opening date (Technical Bid)	01-10-2021 (15:30 hours)
(vii)	CPPP URL	https://eprocure.gov.in/eprocure/app

Pre-bid clarifications (There is no in-person meeting): In case, intending bidder has any doubt about the specification, scope of work, terms and conditions of contract, clauses of contract or meaning of any contents of the tender document, he shall seek clarification by sending his query through email as follows:

Email address for sending query: re.electrical@nitk.edu.in (with cc to kamila@nitk.edu.in)

Query seeking clarification should be e-mailed before the scheduled end date and time mentioned above. **No query shall be entertained if received after the said end date and time.** The Institute shall upload its clarifications to the e-procurement portal as per the schedule mentioned above under "Corrigendum". This corrigendum shall form part of the tender document.

7. **Earnest Money Deposit (EMD)/ Bid Security:** The intending bidder (except MSME/NSIC/Startups) must submit a '**Bid Security Declaration**' declaring disqualification of his bid in case the bid is withdrawn or modified by him during the bid validity period. The format of 'Bid Security Declaration' is available in the Tender Document. 'Bid Security Declaration' duly signed be uploaded while submitting the e-bid. **Tenders received without the 'Bid Security Declaration' will be rejected.**

In the case of MSE/ NSIC/ Startup bidders seeking exemption from EMD/ Bid Security **as per relevant MSE orders**, they shall upload MSME/ NSIC/ Startup certificate (obtained for relevant NIC & Activity). **In case the uploaded MSME/ NSIC/ Startup certificate is not related to NIC & Activity for the category of tenders invited OR is not in conformity with the MSE Orders, such certificate same shall not be considered for EMD/ Bid Security exemption; and such tenders will be rejected as non-responsive.**

8. **SECURITY DEPOSIT (SD):** The **successful bidder** should deposit an interest free security deposit of **₹ 45,000 (Rupees Forty-five thousand only)** before entering into the contract through RTGS/NEFT/ Bank guarantee bond [in the specified format valid for a **minimum of 42 months**]/ Demand Draft of any scheduled bank drawn in favour of the **Director, NITK, Surathkal.**

9. **Instructions for submission of e-tenders:**

9.1 **Technical bid:** The bidder shall upload all documents that are insisted in the Tender Document for evaluation of the technical bid. The bidders are advised that not furnishing complete information that are called for or not giving it in clear terms or making any changes in the prescribed formats or deliberately suppressing the information shall result in rejection of their bid. The bidders are advised **not to upload any documents that are not insisted/ irrelevant documents** such as copy of agreement, work order etc. The bidders may follow the check-list on "Documents to be uploaded" given in the Tender Document. The bidder is required to submit the details of similar works carried out, similar works in hand, and the manpower in Roll of the bidder.

The bidder need not sign and upload the Tender Document, but will have to submit an '**Tender Conditions Acceptance**' letter in the format that available the Tender Document.

9.2 **Price bid:** The intending bidder shall quote his **price per lift per year for Comprehensive Maintenance** which shall include cost of genuine spare parts required for replacement and labour for installation/ replacement of spare parts, all type taxes (other than GST), levies, duties, transport of spare parts, handling, insurance etc., and all consumables, **excluding only GST**. The quoted bid shall comply to all the requirements and obligations of the bidder under Contract labour (Regulation and Abolition) Act 1970 and latest amendments; Contract Labour (Regulation and Abolition) Rules 1971 and latest amendments; The Code on Wages (Act No. 29 of 2019) and the Rules notified under the Code on Wages; The Code on Social Security (Act No. 36 of 2020) and Rules notified under Code on Social Security [*erstwhile Payment of Gratuity Act 1972 and amendments; Employees' Provident Fund and Miscellaneous Provisions Act – 1952; Amendment Act 1988 and other amendments; Employees State Insurance Act – 1948 and Amendment Act – 1989 & 2010 and other amendments; The Employees Compensation Act, 1923 and its amendments*]; Shops and Commercial Establishments Act as amended up to date; all other acts and rules related to Labour employment. Price bid should be quoted downloading the specified format and then be uploaded.

10. Minimum eligibility criteria for qualifying in Technical bid:

10.1 The bidder must possess valid registration of 'Manufacturer or Maker or other person for installation and maintenance of Lifts/ escalators' issued by the Chief Inspectorate of Lifts, Escalators and Passenger Conveyors/ Chief Electrical Inspector to Government, Department of Electrical Inspectorate, Govt. of Karnataka issued under Karnataka Lifts, Escalators and Passenger Conveyors Act. A self-attested copy of registration should be uploaded to e-Procurement portal while submitting e-tenders.

10.2 The bidder must possess GST registration – self attested copy should be uploaded.

10.3 The bidder must possess PAN registration with Income Tax department – self attested copy should be uploaded.

10.4 The bidder must be registered under Employees Provident Fund (EPF) Act/ The Code on Social Security – self attested copy should be uploaded.

10.5 The bidder must be registered under Employees State Insurance (ESI) Act / The Code on Social Security – self attested copy should be uploaded.

10.6 The bidder must have the previous experience of having **successfully completed** similar work as follows:

- (i) Successful completion of comprehensive maintenance of lifts of **not less than 10 numbers** per year for **at least one year, during the last five years/ supply and installation of not less than 10 numbers of lifts during the previous five years.**

Similar service means Installation of Lifts/ maintenance of Lifts/ Escalators/ Passenger conveyors in Government Departments/ Government Undertakings/ Public sectors/ Private sectors/ Private Organizations or Private Firms.

Work experience certificates issued for any running contract if completed one-year as on the date of 'Notice inviting tender' shall also be considered. A copy of Work Experience certificate issued from Central Government department/ State Government department/Central or State Government undertakings/ Central or State government autonomous bodies/Public or Private Sector Units/ Private firms (***with copy of TDS certificate in case of Private firms***) should be uploaded. The intending bidders are requested to note that only Work Experience certificates issued by the Client

shall be uploaded to e-procurement portal. Copy of Agreement or Work Order shall not be treated as Work Experience Certificate. **MSEs/Startups are exempted from the requirement of previous experience as per MSE orders**

10.7 The bidder must have following minimum technical staff on regular employment in his Roll:

- (i) One Graduate Engineer (Mechanical Degree holder) with 2 years of experience OR Diploma in Mechanical Engineering with 4 years of experience in erection/ maintenance of lifts or escalators or passenger conveyors
- (ii) One Graduate Engineer (Electrical Degree holder) with 2 years of experience OR Diploma in Electrical Engineering with 4 years of experience in erection/ maintenance of lifts or escalators or passenger conveyors.
- (iii) Two numbers of ITI holder Electrician Trade with Wireman Permit with 3 years of experience in erection/ maintenance of lifts or escalators or passenger conveyors
- (iv) Two numbers of ITI holder in Fitter trade with 3 years of experience in erection/ maintenance of lifts or escalators or passenger conveyors
- (v) Two numbers of ITI holder Electronic Mechanic or Instrumentation with 3 years of experience in erection/ maintenance of lifts or escalators or passenger conveyors

Documentary proof not older than two months (copy of Wage slip/ muster roll/ EPF payment vouchers/ any other document evidencing their appointment/ Notarized affidavit indicating the name of the staff) shall be scanned and uploaded along with a duly filled format.

10.8 The bidder should not have abandoned or suspended any awarded work of any organization during the past five financial years. The bidder should not have been blacklisted / debarred for competing by any organization during the past five financial years. Relevant proof in the form of affidavit (format as in the Tender Document) duly sworn in this regard should be uploaded.

11. **The bidders enlisted under MSME/NSIC/ Startups** [Startups as recognized by the Department of Industrial Policy and Promotion (DIPP)] are requested to note that the present notice inviting e-tenders is **not for the “Supply of Goods”**, but for engaging a contractor for AMC. If bidders enlisted under NSIC/MSME (under relevant NIC & Activity)/ Startups are interested in participating in the tender, they may participate subject to fulfillment of the conditions of this notice inviting tender. **MSEs/Startups are exempted from paying EMD and from the requirement of previous experience as per MSE orders.**

12. The Price bid of those bidders who qualify in the Technical bid shall only be opened. The Institute shall evaluate the Technical bid strictly on the basis of eligibility criteria stipulated in the Tender document. If found necessary, the Institute shall verify the veracity of such documents from any sources as deemed fit and/or seek clarifications from the bidder. The decision of the Institute in this regard is final and binding on the bidder. No representations from the bidder in respect of decision of the Institute on evaluation of the technical bid shall be entertained.

13. **If a bidder qualifies in the technical bid and if his price bid is found to be violating any of the provisions/ obligations of the bidder as mentioned in Para 9.2 above, then such price bid will be treated as “Non-responsive” and rejected.**

14. The bidder should inspect the Lifts/ escalators [for which bids are invited for comprehensive maintenance] before quoting his rate and get all related information from the Institute. Submission of bids on e-procurement mode shall be deemed that the bidder has inspected the Lifts/ escalators and

acquired all the information. Any further details if required may be obtained from the office during the office hours.

15. The Institute reserves the right of rescheduling the calendar of events, make modifications to tender document before the start date for submission of tender, cancelling the tender or accepting any tender other than the lowest or accepting a part/ parts of the tender, or rejecting all the tenders.

Sd-
Registrar
NITK, Surathkal