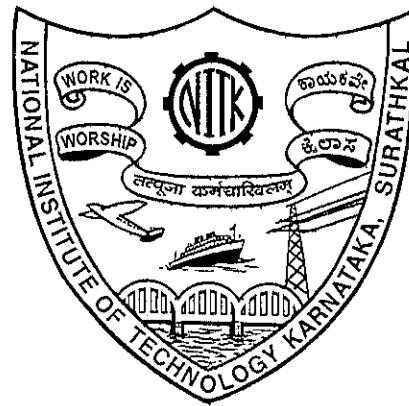


**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**

**P.O. SRINIVASNAGAR, MANGALURU-575025**



**MINUTES  
OF  
39<sup>th</sup> MEETING OF  
FINANCE COMMITTEE**

**Date : 28.10.2017 (Saturday)**

**Time : 10.30A.M**

**Venue : Board Room,  
NITK, Surathkal**



**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**  
**POST SRINIVASNAGAR, MANGALORE – 575 025**

Phone: (0824) 2474 000  
E- mail: registrar@nitk.ac.in

Fax: (0824) 2474 033 / 2474 039  
Website: http://www.nitk.ac.in

**Minutes of proceedings of 39<sup>th</sup> meeting of the FINANCE COMMITTEE (FC) of National Institute of Technology Karnataka, Surathkal held on October 28, 2017 (Saturday) at 10:30AM in the Board Room, NITK, Surathkal.**

**Members Present:**

1. **Ms. Vanitha Narayanan** ..... Chairperson  
Chairperson, IBM India Private Limited  
Embassy Golf Links Business Park  
Block - A, Off: Indiranagar  
Koramangala Intermediate Ring Road  
Bengaluru – 560 071.
2. **Shri Sanjeev Kumar Sharma** ..... Member  
Director – NITs, Ministry of HRD, Govt. of India.  
*Representative of:*  
*Shri R Subrahmanyam, IAS*  
*Additional Secretary (Technical Education)*  
*Dept. of Higher Education, Ministry of Human Resource Development*  
*Govt. of India, 118-C, Shastri Bhavan, New Delhi-110 001.*
3. **Dr. M K Nagaraj** ..... Member  
Professor  
Department of Applied Mechanics & Hydraulics  
NITK, Surathkal.
4. **Prof. K Umamaheshwar Rao** ..... Member  
Director  
NITK, Surathkal.
5. **Shri K Ravindranath** ..... Member Secretary  
Registrar  
NITK, Surathkal.

Chairperson welcomed all the members to the 39<sup>th</sup> meeting of the Finance Committee. After a brief discussion, with the permission of the Chair, Member - Secretary, began deliberations on Agenda items.

**FC Item No. 39.1:      Reading and Confirmation of the Minutes of the 38<sup>th</sup> Meeting of the Finance Committee held on August 05, 2017.**

The Minutes of 38<sup>th</sup> meeting of the Finance Committee were read, and since no comments have been received, the Finance Committee resolved to confirm the Minutes.

**FC Item No. 39.2:** To consider report on actions taken on the resolutions of 38<sup>th</sup> Meeting of the Finance Committee held on August 05, 2017.

*Item No. 38.1:* Confirmation of the minutes of 37<sup>th</sup> meeting: Noted and approved the action taken.

*Item No. 38.2:* Review of action taken on 37<sup>th</sup> meeting: Noted and approved the action taken.

As regards to Energy auditing of the Institute, the Finance Committee noted the delay in taking up the job, and hence in order to get the Energy audited at the earliest, resolved to recommend to the BoG for permitting the Institute to entrust the Energy auditing to the Department of Electrical Engineering of the Institute. Committee may be formed with the assistance of NIT Bhopal. The Report may be submitted in next Board meeting.

*Item No. 38.3.1:* Annual Accounts and Annual Report of 2016-17: Noted and approved the action taken.

*Item No. 38.3.2:* Enhancement of remuneration for PhD examiners from abroad: Noted and approved the action taken. It was further suggested that if the Institute feels to enhance the remuneration for Ph.D examiners from abroad, the matter may again be placed before the FC with more detailed information like remuneration being paid in other NITs etc.

*Item No. 38.3.3:* Installation of Mobile towers for increasing IRG: Noted and approved the action taken. The Finance Committee further suggested that before taking final action, the following matters be re-visited:

- (a) Comparison of the rent may be done with reference to market rates.
- (b) An indemnity may be obtained from the tower owner regarding all the risk factors and probable mishaps.
- (c) Duration of permission to be granted to erect the Tower to be properly decided.
- (d) The agreement to be drawn to be got legally vetted.
- (e) The other NITs / IITs (for example, IIT-Kharagpur) where such Towers are already installed may be contacted for ascertaining the aspects litigations/ legal hurdles faced by them, if any.

*Item No. 38.3.4:* Issue of poor maintenance of campus amenities and campus buildings: Noted and approved the action taken. The Estimates may be placed.



**Item No. 39.3**      **To consider the Items placed before the 39<sup>th</sup> Meeting of Finance Committee meeting dated October 28, 2017.**

**Item No. 39.3.1:**      **Budget Estimate for the Year 2018-19 and Revised Estimate for the Year 2017-18 (Revenue & Capital) of the Institute – Reg.**

The Finance Committee noted various provisions made in the Budget Estimate for the year 2018-19 and in the Revised Estimate for the year 2017-18. The Finance Committee suggested that:

- (i) Expenditure under Revenue (Non-Salary items) be minimized adopting suitable austerity measures such as replacing the conventional electrical fittings/ streetlights with LED fittings; installing energy efficient equipment such as Air-conditioners, water coolers etc. instead of repairing the old outdated one's; installation of solar equipment; minimizing water usage thereby reducing supply bills etc.
- (ii) Adopting proper budgeting system with the help of Auditors.

With the above suggestions, the Finance Committee resolved to recommend to the BoG for approval of the Budget Estimate for the year 2018-19 and the Revised Estimate for the year 2017-18.

Action owner : Registrar & Deputy Registrar (Accounts)  
Timeframe : NA

**Item No. 39.3.2:**      **To consider the sanction of additional Dearness Relief to Pensioners & Family Pensioners – Reg.**

The Finance Committee suggested that the Institute may take further action only after receiving directions from the Ministry of HRD on the matter.

Action owner : Registrar & Deputy Registrar (Accounts)  
Timeframe : NA

**Item No. 39.3.3:**      **To consider the minutes of 34<sup>th</sup> meeting of the Building and Works Committee held on 21-08-2017 – Reg.**

It was pointed out that FC only considers those items which have financial implications. Therefore, such items be brought separately.

Action owner : Registrar  
Timeframe : NA



**Item No. 39.3.4: Progress of various building projects entrusted to CPWD – Reported.**

The Finance Committee noted the progress of various building works being carried out through CPWD. The FC desires that the progress may be monitored regularly.

Action owner : Dean (P&D)  
Timeframe : NA

**Item No. 39.3.5: To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee for granting administrative approval for preliminary estimate of ₹ 2,43,48,000 and expenditure sanction in respect of the work of “Providing Furniture and other furnishings to new building for the Department of Computer Science and Engineering” furnished by CPWD; and to make deposits with CPWD – Reg.**

The Finance Committee resolved to recommend to the BoG that the furniture and furnishing work be carried out at the Institute level instead of entrusting it to CPWD. Requirement of the items and its specification may be scrutinized by an Expert Purchase Committee to be constituted by the Director. The items may be purchased under GeM.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.6: To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee for granting administrative approval for preliminary estimate of ₹5, 48, 81,564 and expenditure sanction in respect of the work of “Providing 11kV line from 33kV substation to western side campus, Transformers, DG sets and construction of Service building” furnished by CPWD; and to make deposits with CPWD – Reg.**

The Finance Committee resolved to recommend to the BoG for approval of the estimate, in-principle. However, before taking further action, an Expert Committee to be constituted by the Director shall verify various provisions made in the estimate. Based on the recommendations of the Expert Committee, further action either to execute the work through CPWD.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.



**Item No. 39.3.7:**

To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee for granting administrative approval and expenditure sanction for the work of “Providing Wi-Fi Connectivity to the LHC-C and New CSE Building (Western Campus, NITK) ₹ 1,49,00,000” – Reg.

The Finance Committee resolved to recommend to the BoG for approval of the estimate, in-principle. However, before taking further action, an Expert Committee to be constituted by the Director shall verify various provisions made in the estimate. Based on the recommendations of the Expert Committee, further action may be taken by the Institute. The provisions of GFR may be followed.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.8:**

To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee for granting approval of estimate of ₹ 62.50 lakh for “Providing new Furniture to various Departments” – Reg.

The Finance Committee resolved to recommend to the BoG for approval of the estimate, in-principle. However, the requirement of this furniture and the furniture mentioned under above item may be combined to get better rates.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.9:**

To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee regarding “Providing furniture and other furnishings to seven new buildings being construction through CPWD” – Reg.

The Finance Committee resolved to recommend to the BoG for approval of the following recommendations of the B&WC:

- (i) *The B&WC resolved that the work of providing furniture and other furnishings to the new buildings under construction be taken up by the Institute at Institute level itself duly observing purchase procedures of the Government as defined in GFR.*
- (ii) *The B&WC resolved to authorize the Director to form a Purchase Committee with Dean (P&D) as Chairman, Resident Engineer as Secretary and comprising other various members from the beneficiary department and officials of CPWD.*
- (iii) *Administrative and Financial approvals of the competent authority shall be taken by the Institute before going ahead with the proposals.*

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.10:** To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee regarding granting in-principle approval for the proposed work of “Construction of building for Security Office and Security Gateway at the main entrance to the campus from the national highway” – Reg.

The FC Resolved to recommend to the BoG for approval in granting in-principle approval for the proposed work and to entrust the work to CPWD, as recommended by the B&WC. However, the requirement of space and specifications should be judiciously drawn to economize the work.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.11:** To consider the recommendations of 34<sup>th</sup> meeting of the Building & Works Committee regarding granting in-principle approval for the proposed work of “Construction of compound wall on either side of National highway at new boundary alignment” – Reg.

The FC Resolved to recommend to the BoG for approval in granting in-principle approval for the proposed work and to entrust the work to CPWD, as recommended by the B&WC.

Action owner : Dean (P&D)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.12:** To consider the Reimbursement of Medical Expenses to Shri Pathitha, Asst. SG-I, Academic Section, NITK-Surathkal - Reg.

FC observed that CS(MA) Rules are applicable on NITs. Therefore, if case fits in aforesaid rules, the same may be approved by the Director. There is no need to bring out properly guidelines for treatment of employees. Accordingly, cases in future be handled.

Action owner : Registrar & Deputy Registrar (Accounts)  
Timeframe : Immediately, on confirmation of the minutes.

**Item No. 39.3.13:** To consider the Reimbursement of Medical Expenses to Shri Suresh Kumar Y., Associate Professor, Dept. of Mechanical Engg., NITK- Surathkal - Reg.

FC observed that CS(MA) Rules are applicable on NITs. Therefore, if case fits in aforesaid rules, the same may be approved by the Director. There is no need to bring out properly guidelines for treatment of employees. Accordingly, cases in future be handled.

Action owner : Registrar & Deputy Registrar (Accounts)  
Timeframe : Immediately, on confirmation of the minutes.



**Item No. 39.3.14:**      **To provide financial support to full time Ph. D Scholars for undergoing Research internship abroad – Reg.**

Resolved to recommend to the BoG for approval of financial support as proposed in the Agenda Note. The Scheme be reviewed next year. The outcome of the visit be placed before the Head of the Department and also some cases be brought before the Board.

Action owner    : Dean (Academic) & Deputy Registrar (Accounts)  
Timeframe        : Immediately, on confirmation of the minutes.

**Item No. 39.3.15:**      **Any other item with the permission of the Chair**

The following items discussed and resolved as follows:

**Item No. 39.3.15 (i):**      **Information on all the Trusts in the Institute**

It was resolved that information about various Trusts of the Institute be placed before the next meeting. The information must contain the date of formation, purpose etc. Further, the chairperson recommended to audit the accounts of all the trusts with an external auditor. It is also suggested to appoint an auditor outside Mangaluru

Action owner    : Registrar  
Timeframe        : Immediately, on confirmation of the minutes.

**Item No. 39.3.15 (ii)**      **Establishing Kendriya Vidyalaya in the Campus**

The FC resolved to recommend to the BoG the proposal for establishing a Kendriya Vidyalaya in the Institute campus and suggested to initiate the process of establishing a Kendriya Vidyalaya Sangathan.

Action owner    : Dr. Manjunath Sharma  
Timeframe        : Immediately, on confirmation of the minutes.





**Item No. 39.3.15 (iii) To consider the enhancement of Financial Powers of the Director in respect of Works and Works related purchases – Reg.**

It was informed to the FC that the Rs.25.00 lakh is the Financial Power of the Director in respect of Works as approved vide Resolution No. 14 of 22<sup>nd</sup> BoG meeting dated 25-11-2009. However, given the frequency of the minor works, it should be enhanced.

After deliberation, the Finance Committee resolved to recommend to the BoG for enhancement of Financial Powers of the Director to Rs.50 lakhs (Rupees Fifty lakhs only) in respect of Civil, Electrical Works and procurement. However, provisions of GFR and Statutes of NITs be followed.

Action owner : Dean (P&D)/ Registrar  
Timeframe : Immediately, on confirmation of the minutes.

**Additional Items:**

**Item No. 39.3.16: To submit proposals to MHRD for seeking funding under 'Institutions of Eminence' – Reg.**

In 2017 August, the UGC had notified creation of 'Institution of Eminence Deemed to be Universities' which would evolve into Institutions of World Class in a reasonable time period. Funding to the tune of Rs.1000 Crores will be sanctioned to ten select public institutions in the country.

As a part of the application, the Institute is mandated to submit a Strategic Plan for 15 years (2017-2032). Taking into account the proposed characteristics of the intended for 'Institution of Eminence' as stated in the UGC guidelines and the criteria for shortlisting the potential institutions, the draft Vision, Mission and Institution Goals were placed before the Board for consideration and approval.

After a detailed deliberation on the subject, the FC Resolved to recommend to the BoG for its approval to go ahead with submission of the application under the new scheme of 'Institution of Eminence' as notified by UGC. The FC further resolved to recommend to the BOG for approval of payment of fee of Rs.1.00 crore towards registration to be met out from the Institute IRG.

Action owner : Dean (R&C)  
Timeframe : Immediately, on confirmation of the minutes.



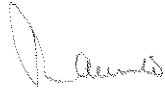
**Item No. 39.3.17:**      **To consider the Seed Grant facility to the newly joined faculty members – Reg.**

FC observed that there exists scheme of CPDA etc. The Director will ensure that above mentioned scheme does not have common areas which may lead to allocation of money under various schemes for the same objectives. Beside outcome of the scheme be placed in the Board meeting after one year hence.

Action owner    : Dean (R&C)

Timeframe        : Immediately, on confirmation of the minutes.

The meeting ended with Vote of thanks to the Chair.



**(K. Ravindranath)**  
Member Secretary, FC  
NITK, Surathkal.

**Sd/-**  
Chairperson, FC  
NITK, Surathkal